Dear Student:

Welcome to Cornell University’s Summer College Program for High School Students! We would like to take this opportunity to wish you the best of luck. We hope that your stay with us is rewarding and fulfilling!

“Cornell University Summer College Program for High School Students House Rules 2013” exists to assist you in having a positive experience at Cornell University while you are a Summer College student. All Summer College students are expected to comply with the Cornell University Summer College 2013 Code of Conduct (SCCC), the Cornell University Campus Code of Conduct, the Cornell University Code of Academic Integrity, and all local, state, and federal laws. All Summer College students also are responsible for complying with the rules, regulations, policies, and procedures contained in this publication as well as those in other official Cornell University publications and announcements that may be issued from time to time.

Cornell University reserves the right to change policies and regulations whenever such action is deemed appropriate or necessary. Questions, comments, clarifications, and suggestions should be forwarded to the Summer College Judicial Officer (JO), located on the first floor of North Balch Hall. General information may also be obtained from your Residential Community Advisor (RCA), your Head Resident (HR), any Program Assistant (PA), or the Residential Programs Directors (RPDs).

If anything in this document is unclear to you, please talk to your Residential Community Advisor or another staff member.

Sincerely,

Karli Buday, Residential Programs Director
Lindsay Hansen, Residential Programs Director
I. PREFACE

A. The “House Rules” are applicable to all Summer College residential and commuter students enrolled in or accepted for an academic program for the duration of the student’s stay at Cornell University.

B. Cornell University has established these regulations for standards of conduct to protect its educational purpose, to provide for the orderly conduct of its activities, and to safeguard the interests of the Cornell University community.

C. The regulations contained in the House Rules apply to student conduct at Cornell University, at any event sponsored by Cornell University, and at any other location, on or off campus, where the violation affects the Cornell University community or is a violation of the SCCC.

D. Students who violate these or other duly established regulations become subject to disciplinary action and the procedures described herein.

E. Students may be accountable to both civil authorities and to Cornell University for acts that constitute violations of law and of the House Rules or SCCC. Disciplinary action at Cornell University will normally proceed during the pendency of criminal proceedings and will not be subject to challenge on the ground that criminal charges involving the same incident have been dismissed or reduced. When a student has been charged by a civil authority for a violation of the law, Cornell University will neither request nor agree to special consideration for the student solely because of his or her status as a student.

F. These regulations at Cornell University are set forth in writing in order to give students general notice of prohibited conduct. The regulations should be read broadly and are not designed to define misconduct in exhaustive terms.

G. The provisions of the House Rules are not to be regarded as a contract between the student and Cornell University. Cornell University reserves the right to amend any provision herein at any time. Cornell University will publish such amendments in relevant campus publications.

H. Any behavior that may have been influenced by a student’s mental state (irrespective of the ultimate evaluation) or by the use of drugs or alcoholic beverages shall not in any way limit the responsibility of the student for the consequences of his or her actions.

II. REGULATIONS FOR STUDENT CONDUCT

A. Alcohol and Other Drugs

1. Use/Possession/Sale

   In accordance with New York State law, Summer College students are not permitted to use, possess, or sell any alcoholic beverages or illegal drugs. If any of the above prohibited items are seen in the residence room, all of the residents of that room and those present in the room may be charged with violation of this policy. This policy includes the possession, use, sale, or distribution (by either sale or gift) of unauthorized prescription drugs or controlled substances.
2. **Possession of Alcohol and Other Drug Paraphernalia**
The possession and/or use of drinking paraphernalia or products that promote the use of alcohol and/or put the user in a position to consume alcohol is prohibited. This includes but is not limited to funnels, taps, shot glasses, and Beirut/beer pong tables. In addition, the possession and/or use of drug paraphernalia or products that are used or primarily intended for use in ingesting, inhaling, or otherwise introducing marijuana, cocaine, hashish, or hashish oil into the human body is prohibited. This includes but is not limited to pipes, water pipes, bongs, roach clips, and vials. Determination of whether an item is drug paraphernalia will be made by considering all relevant facts.

3. **In the Presence of Alcohol and Other Drugs**
Being in the presence of alcohol or illegal drugs is prohibited. Even when there is an individual over the age of 21 possessing or consuming alcohol, Summer College students are expected to immediately remove themselves from the situation and the vicinity.

4. **Providing Alcohol and Other Drugs to Other Students**
Providing alcohol and illegal drugs to other Summer College students or any other student is prohibited. “Illegal drugs” includes legal prescription drugs that were prescribed to someone other than the individual in possession of/using them.

5. **Intoxication**
Intoxication, defined as being under the influence of alcohol or any illegal drug, is prohibited. Some students may be reluctant to seek medical help for an individual experiencing intoxication or a serious injury after consuming alcohol or illegal drugs. However, in such a situation it is imperative that the individuals present call for medical assistance, since these emergencies are potentially life threatening.

6. **Possession of Empty Alcohol Containers**
Possession of empty alcohol containers (i.e. liquor bottles, wine bottles, beer cans, beer boxes, etc.) is prohibited and may be viewed as evidence of possession and/or consumption of alcohol. In addition, students are not allowed to use alcohol containers, whether full or empty, as decorations or containers within their residence hall room.

7. **On the Premises where Liquor is Sold or Served**
Being on the premises where liquor or alcohol is primarily sold or served is prohibited. The only exception to this rule is in restaurants where the primary reason for a student to visit is to eat. Students are prohibited from sitting or standing near the bar area of any restaurant. Any alcohol on the table may be viewed as evidence of possession and/or consumption. Students should not allow themselves to be seated at a table that has not been cleared of alcoholic beverages, bottles, or glasses.

8. **On the Premises where Other Drugs are Sold or Used**
Being on the premises where illegal drugs are sold or used is prohibited.

B. **Computer System**

1. **Copyright Law**
Infringement of copyright law through the use of the Cornell University computer and Internet systems is prohibited.

2. **Electronic Mail**
Use of an electronic mail system to send fraudulent, annoying, or obscene messages is prohibited.
3. **Normal Functioning**
   Students are prohibited from interfering with the normal functioning of the Cornell University computer and Internet systems.

4. **NET-Identification**
   All Summer College students are required to activate their NetID. Students are responsible for all information sent to and from their Cornell e-mail address.

5. **Use of Cornell Network**
   As a Summer College student, your access to the internet is provided through the Cornell Network, regardless of whether you are using a university-owned computer or your personal computer. As a result, inappropriate conduct on the university network (which would include concerning postings on media sources such as Facebook) may be subject to disciplinary action.

C. **Bias/Harassment**

1. **Bias-Related Incident**
   Cornell University defines a bias-related incident as an act of bigotry, harassment, or intimidation directed at a member or group of the Cornell community based on that individual’s or group’s actual or perceived national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, veteran status, color, creed, marital status, or any combination of these or related factors. Such incidents are prohibited (regardless of the location of the incident) and will be reported to the Residential Program Director and/or the Cornell University Police and the Office of Inclusion and Workforce Diversity.

2. **Harassment**
   Harassment, which includes but is not limited to the following, is prohibited.

   a. **Physical Assault**
      Physical assault includes but is not limited to physical attack upon or physical interference with a person that prevents the person from conducting his or her customary or usual affairs, puts the person in fear for his or her physical safety, or causes the person to suffer actual physical injury. Physical assault includes but is not limited to hitting, kicking, spitting, or biting.

   b. **Fighting (physical)**
      Fighting is strictly prohibited within the Cornell Summer College program. Students engaged in fighting may be subject to disciplinary action, including removal from the Cornell Summer College program.

   c. **Other Harassment**
      Other harassment includes interference with a person in the conduct of his or her customary or usual affairs, such as sending threatening letters; using threatening language; making harassing or threatening telephone calls; sending harassing or threatening text-messages, e-mails, online instant messages, and/or other electronic posts; or vandalizing a person’s room (e.g., graffiti).

D. **Failure to Comply**
   Students are expected to comply with and respond appropriately to the reasonable and lawful requests of university officials, including student staff members, in the performance of their duties. Students are expected to appear at disciplinary hearings to respond to allegations or testify as a witness when reasonably notified to do so. A failure to properly comply with or complete a
sanction or obligation resulting from a disciplinary hearing, adjudication, or hall meeting may also be considered failure to comply with an official request.

**FOR RESIDENTIAL STUDENTS ONLY.** If you are a commuter student, please skip to Section IV.

**E. Bathroom Policy**
Students and their guests must use the bathroom facilities designated for their gender.

**F. Bike Storage**
To keep pathways clear in the event of an emergency, bikes cannot be locked in stairways or in any hallway/entryway located inside/outside of the buildings. Bikes may be stored in a resident’s room, with the agreement of the roommate, or on the bike racks located outside.

**G. Candles/Incense**

1. **Candles**
   Candles, lit or unlit, are not permitted in students’ rooms for fire safety reasons. Recreational use of candles is prohibited in all areas of the residence halls. Candles may not be used for decoration.

2. **Incense**
   Incense, lit or unlit, is not allowed in the residence halls for fire safety reasons. Use of incense is prohibited in all areas of the residence halls.

**H. Community Living Standards**
All residents are expected to be respectful and responsible members of their residence hall communities. Students are expected to refrain from actions that prevent individuals from having a safe and respectful community living experience. Examples include but are not limited to the following: (1) students must cooperate with university officials acting in performance of their duties; (2) students must refrain from incivility to staff and/or other residents; (3) students must refrain from actions that would interfere with a roommate’s rights to occupy the room; and (4) students must take responsibility for the residence hall community, which includes common areas as well as their assigned living space.

**I. Automobiles and Other Motor Vehicles**

1. **Bringing a Motor Vehicle**
   Summer College students may not bring motor vehicles to Cornell or Ithaca.

2. **Operation of Any Motor Vehicle**
   The operation of any motor vehicle during Summer College is prohibited.

3. **Riding in a Motor Vehicle**
   Riding in a motor vehicle, other than a Cornell University emergency van, a licensed taxicab, or other public transportation vehicle, is prohibited. The only exception to this rule is with prior authorization from the Residential Program Director at least forty-eight hours in advance. To obtain prior authorization, a student must present a written permission form from a parent or guardian allowing that student to ride in a private motor vehicle. Permission forms can be obtained on the Summer College website.

**J. Fire Safety**

1. **Pipes/Smoke Detector/Sprinklers – Hanging Items**
   Items cannot be hung from pipes, smoke detectors, or sprinklers.
2. **Fire Safety Equipment**
   Residents may not tamper with fire safety equipment. Tampering with fire safety equipment may result in the resident facing criminal penalties in accordance with New York State and local laws.

3. **Fire Drills/Alarms**
   All residents must exit the building during all fire drills/alarms. Residents should use all exits from the building to alleviate traffic. Residents should close and lock their doors behind them when they leave and should then proceed to a pre-determined area outside the building. If the drill takes place after nightly check-in, residents must be checked in again. Residents not exiting the building are subject to disciplinary action and may face charges in accordance with New York State and local laws. Those residents who are heavy sleepers should ask their roommate or RCA to assist them during a fire drill.

4. **Burning Objects**
   Burning anything in or around the residence hall is prohibited.

5. **Fire Doors**
   Propping open a fire door for any reason is prohibited.

6. **Fireworks**
   Fireworks are illegal under New York State law. The possession or use of fireworks is prohibited.

K. **Fraternities and Sororities**
   Entering fraternity and sorority houses is prohibited. It is prohibited to be on the grounds of fraternity and sorority houses, including their front or back yards. Attending an event sponsored by fraternities or sororities also is prohibited.

L. **Gorges**
   Swimming or climbing in gorges is prohibited. Being on the rocks in the gorges is also prohibited. Students must stay on designated paths at all times.

M. **Guests**

1. **Opposite Sex Guests in a Room/on a Floor**
   Students may not have guests of the opposite sex (other Summer College students or individuals not affiliated with the Summer College program) on their floor or in their room before 10:00am each day.

2. **Guests in a Room**
   Until nightly check-in, residents are permitted to host two guests in a room per occupant (i.e., if the room is a double, four guests are permitted at any given time). If there is any rule violation while guests are visiting, including quiet hours, the guests will be required to leave the room.

3. **Overnight Guests – Weekdays**
   Students are not permitted to have overnight guests on the night before a weekday (i.e., Sunday through Thursday). This includes outside guests and/or other Summer College students. All guests must leave at the time of nightly check-in.
4. **Overnight Guests – Weekends**
Students may on occasion request to entertain an overnight guest of the same gender on weekends (Friday and Saturday nights only). To entertain an overnight guest on these nights, students must obtain the express consent of their roommate(s) and complete the overnight guest form, available in the Summer College Residential Administrative Office during regular business hours (8:30am-5:00pm, Monday-Friday). Forms must be completed and submitted to the Administrative Office a minimum of 48 hours in advance of the visit (no later than 5:00pm on Wednesday for a Friday night guest and 5:00pm on Thursday for a Saturday night guest; only one form is due for someone staying both Friday and Saturday nights which will be due at 5:00pm on Wednesday). Guests also must participate in the nightly check-in with their Summer College host. Failure to follow these procedures is a violation of the House Rules.

Each Summer College student may entertain no more than one overnight guest at a time.

5. **Guest in Violation of Summer College Policies**
Hosts are responsible for their guest(s). Hosts may be held responsible for any guest who violates regulations as noted in the House Rules, Code of Conduct, other Cornell University Policies, or local, state, and federal laws. Hosts may also be held financially responsible for any damages caused by their guest(s). Guests who fail to comply with the above policies will be banned from the residence halls where Summer College students reside.

6. **Signing In/Escorting Guests**
All guests, whether overnight or not, must be escorted at all times. Individuals hosting overnight guests must complete the appropriate forms for a guest to be permitted to stay in the residence hall. If the Summer College student resides in a building housing both males and females, that student must be escorted, at all times, in the rooms, hallways, and stairways of the floor of the opposite gender.

After nightly check-in, Summer College students are not allowed to be in the rooms, hallways, or stairways of floors with students of the opposite gender.

N. **Hall Sports**
Students may not play athletic, unsafe, or boisterous activities in corridors, classrooms, residence-hall rooms, or common areas, on grounds immediately adjacent to a college building, or in such a manner as to endanger the grounds, property, others, or themselves. No water guns or other water toys are allowed in the halls. Tossing any items from windows is prohibited. Any damage caused by hall sports will be billed to the responsible student(s).

O. **Health and Safety Standards**
Any activity deemed to be a threat to the health and safety of students is strictly prohibited. Basic health standards are expected for sanitary conditions, hygiene, and appropriate use of bathrooms and common areas. Students are expected to keep, bathrooms, hallways, and their rooms clean. This includes but is not limited to refrigerating perishable foods, closing containers to avoid attracting pests, cleaning sinks after washing dishes, and cleaning up after using bathroom showers, toilets, and sinks.

P. **Identification**

1. **Carrying Identification**
Students are required to carry their Cornell ID with them at all times. The only exception to this rule is if a student has signed out Summer College equipment. A lost or stolen Cornell
ID card must be reported immediately to the Summer College Office, B20 Day Hall. Replacement cost may be up to $40.

2. Identifying One’s Self
Refusal to identify one’s self to any properly identified (by name and position) member of Cornell University staff, acting in performance of his or her duties, when appropriately requested to do so, is in violation of House Rules and the Campus Code of Conduct.

3. Fake ID
The purchase, possession, or use of any altered or fake identification is prohibited. The purchase, possession, or use of any altered or fake identification will be reported to Cornell University Police. Cornell University has special concern with students using any altered or fake identification for the purpose of purchasing alcohol. Such incidents may result in the student’s immediate dismissal from the program.

Q. Nightly Check-In

1. Nightly Check-In Times
Residents must be in the building by 11:00 p.m. Sunday through Thursday and midnight on Friday and Saturday. Residents must remain in the building until 6:00 a.m. Residents must be waiting, at the above hours, in the building’s designated nightly check-in area with their student ID and must remain there until they are checked in by the RCA on duty. Students not present in the building’s designated nightly check-in area or students who come into the building after the above hours will be considered late and in violation of House Rules.

If a resident is not present for nightly check-in, the staff will attempt to locate the resident within the hall (including keying into the resident’s room, if necessary). The staff member will announce that he or she is keying into a room at each step of the process. If a resident cannot be located within the hall, steps will be taken to locate the resident outside of the hall (which may include calling Cornell Police and/or the student’s parents).

2. Early Bed Check-In
Students wishing to go to bed before check-in may be checked in through the RCA on call. Students must sign up for early bed check-in no later than one hour before the regularly scheduled nightly check-in times. The RCA on call may key into the resident’s room at nightly check-in to make sure that student is present and sleeping. For safety reasons, it is a violation of House Rules for students not to follow this procedure for early bed check-in.

The purpose of early bed check is for students who intend to go to bed, not for those who simply wish to stay in their rooms at the time of night check. Students using the early bed check-in process must be in their rooms and in bed immediately following their check-in. Misuse of the early bed check-in process will result in judicial action.

3. Ordering Food after Nightly Check-In
Students may not meet the delivery person outside of the building. Students must meet the delivery person between the two front doors of the building. Delivery persons may not enter the building after nightly check-in. Students should ask their Head Resident for specific instructions on ordering food after nightly check-in.

4. Out After Nightly Check-In
Students are not allowed out of the building after nightly check-in. Any student found outside of the building after nightly check-in will be subject to disciplinary action.
5. **Students on Opposite-Sex Floor After Nightly Check-In**
   Students are prohibited from being on an opposite-sex floor after nightly check-in. Students may be with members of the opposite sex after nightly check-in in designated public areas if the building allows, for up to two hours after the nightly check-in time.

R. **Noise Levels and Quiet Hours**

1. **Courtesy Hours**
   Residents and their guests are expected to observe courtesy hours at all times by acting in a manner that is conducive to studying and sleeping. Courtesy hours are in effect twenty-four hours a day. Members and guests may be asked at any time to limit the amount of noise they are creating, and those who continue to violate courtesy hours will be documented.

2. **Reduced Noise Hours**
   Residents and their guests are expected to observe reduced noise hours starting at 7:30 p.m. daily. During reduced noise hours, amplified sound, loud talking in the hallway, and other noise or behavior that might prevent others from sleeping or studying is prohibited.

3. **Quiet Hours**
   From nightly check-in until 8:00 a.m. every morning, there is to be no noise in any area of the residence halls, including but not limited to student rooms, hallways, lounges, laundry rooms, kitchens, elevators, stairwells, and entryways.

S. **Passive Involvement**
   Residents are responsible for the choices they make. In the presence of a policy violation, residents may attempt to stop the violation, contact residential staff, and/or immediately remove themselves from the situation and the vicinity of the violation. If a resident chooses to remain at the scene of a policy violation, he/she will be included on the Incident Report and also may be held accountable for the policy violation.

T. **Property Damage and Vandalism**

1. **Private Rooms**
   Residents are responsible for the condition of their room and its furnishings, including the inside and outside of their room door. Residents will be held financially responsible for any assessed damage and may also face disciplinary action for malicious damage.

2. **Decorating Rooms**
   To prevent cracks in the walls, nails may be used only on the wall moldings, never in the walls themselves. Tape and other adhesives will ruin the surface finish and so must not be used. Hanging or extending anything outside the windows is prohibited. Heavy items should not be placed on top shelves. Damage resulting from room decorations will be assessed and billed to the residents.

3. **Common Areas**
   All residents of a building or complex are responsible for the condition of the common areas. Common areas include but are not limited to hallways, lounges, laundry rooms, kitchens, elevators, stairwells, and entryways. Damages to or theft of university property from these areas, for which a responsible individual is not identified, will lead to the floor, unit, building, or complex community being billed for repairs, replacement, or cleaning.
4. **Windows, Balconies, and Breezeways**

Windows, balconies, breezeways, and similar structures should be kept free of all obstructions, including antennas, satellite dishes, flags, signs, and apparel. In addition, individuals are not permitted to break windowpanes or throw, or cause to fall, objects and liquids (including bodily fluids) from any residence hall. Failure to abide by this policy may result in immediate removal from housing and the Cornell Summer College. Posters/signs are not permitted on windows.

U. **Smoking**

Smoking is prohibited in all Cornell University buildings. This includes classrooms, student rooms, offices, lounges, entryways, hallways, kitchens, bedrooms, elevators, bathrooms, and stairwells. Additionally, persons who smoke outside must do so at least twenty-five feet from the building or any extending wall, awning, or other building feature or where it is otherwise posted.

V. **Theft**

Theft of any sort is not tolerated; evidence and/or suspicion of theft will be reported to the Residential Program Directors and Cornell Police (607-255-1111) for investigation and disciplinary action. Any cases of theft should be reported immediately.

W. **Time Away**

A student must present a written permission form from a parent or guardian authorizing specific overnight time away from campus. A blanket authorization is not acceptable, nor is telephone notification. The overnight permission form must be presented to the Administrative Assistant in the Summer College Residential Office during regular business hours (Monday-Friday, 8:30am-5:00pm) at least two hours before the student leaves for a weekday, and no later than 4:00 p.m. on Thursday for a weekend. Night Away authorization forms are available on the Summer College website and must be faxed to the administrative office.

X. **Unauthorized Entry or Use**

Unauthorized entry into, unauthorized use of, or misuse of personal or campus property is prohibited.

Y. **Weapons**

Possession of firearms, including rifles, shotguns, BB guns, ammunition, explosives, pocketknives or other dangerous weapons, instruments, or substances in or upon university premises is prohibited.

III. **OTHER GENERAL GUIDELINES**

A. **Cooking**

“Thermostat controlled heating elements” such as coffeepots and popcorn poppers may be used in rooms. Students are prohibited from having microwaves, toasters, toaster ovens, or other non-thermostat controlled heating elements. If prohibited items are discovered, they will be confiscated.

B. **Equipment**

Students must give the Summer College Residential Office their ID to hold while they use building or Summer College equipment (vacuum cleaner, volleyball, etc.)

C. **Furniture**

Furniture may not be removed from a student’s room or stored elsewhere. All common area furniture must remain in the common areas. Removal of common area furniture to private rooms is prohibited. If common area furniture is found in students’ rooms, it may result in a fee to move the furniture back ($25 per piece of furniture) and disciplinary action.
D. **Gambling**  
Any sort of gambling is prohibited in the Summer College program.

E. **Hair Dryers**  
Students are prohibited from using hair dryers in their rooms. Hair dryers must only be used in the bathrooms.

F. **Laundry**  
Laundry facilities are located in each Summer College residence hall. In order to use these facilities, students must use their ID cards. To add money to your card for laundry, go to [https://card.campuslife.cornell.edu/](https://card.campuslife.cornell.edu/). Click on “card services’ after signing in. Then click “Add money to your account” and select your preferred method of payment. Money placed on a card is non-refundable. Laundry should be removed promptly from the laundry room after it is done. Laundry remaining for more than twenty-four hours in the laundry room will be discarded. The laundry room will be closed nightly after check-in and will reopen daily at 8:00 a.m. The laundry room is considered a common area, and those using the space are subject to the same expectations regarding the appropriate use and upkeep of common area spaces.

G. **Lockouts**  
Residents who are locked out of their rooms during Service Center hours may obtain a room key from the Service Center in Robert Purcell Community Center (for High Rise 5 and Jameson residents) or Appel Commons (for Balch and Risley residents). After hours, locked-out residents should contact a residence staff member to gain access. A $5 fee will be assessed for each lockout. All lost or stolen keys should be reported to Cornell University Police and the Service Center staff immediately. Students will be charged approximately $80 for the lock core to be replaced and one new key, and $5 for each additional key. There are no exceptions to this policy. Keys may not be duplicated or loaned.

H. **Pets**  
Pets are prohibited in all Summer College buildings, including private rooms and common areas.

I. **Recycling**  
Recycling is required in Tompkins County. Individuals who purposefully or maliciously contaminate recycling areas will be turned over to local authorities for prosecution/fines and will face judicial sanctions.

J. **Service Requests**  
When maintenance work is needed, students and staff should file a service request at [http://housing.campuslife.cornell.edu/](http://housing.campuslife.cornell.edu/).

K. **Televisions**  
Students are prohibited from bringing televisions to Summer College. Each building is equipped with one television for community viewing.

L. **Vending Machines**  
Vending machines should not be abused. Residents wishing to receive a refund due to a machine malfunction should report the malfunction to the Service Center. Vandalism of machines may result in the removal of them from the residence hall, and students could be charged for common area damage.
IV. SUMMER COLLEGE DISCIPLINARY PROCESS

A. Documentation
At the request of any student, faculty, or staff member, or independently, Cornell University may file appropriate charges against an accused student(s) with the Judicial Officer for Summer College.

B. Notice of Charge
Upon the filing of charges, the charged student(s) will receive a Notice of Charge and will have approximately twelve hours to respond to the judicial meeting notification, at which time the nature of and the responsibility for an alleged offense is discussed. The student will also be advised of his or her options for resolving the matter. Failure to respond to the notification will be considered Failure to Comply, which results in an additional judicial charge (see page 4).

1. Minor Violations
For minor violations, the following outcomes may occur: (a) a sanction may be imposed following the judicial conference, or (b) the charge(s) could be dropped by the designated official. There is no appeal for minor violations. Minor violation sanctions include verbal warnings, formal warning, loss of privileges, and/or work required. Minor violation conferences are held by the student’s Head Resident or designee.

2. Repeated Violations and/or More Serious Infractions
For repeated violations and/or more serious infractions, the following outcomes may occur: (a) a sanction may be imposed following the judicial conference, (b) the charge(s) could be dropped by the designated official, (c) the student can appeal the decision following the guidelines stated under Appeals (pg. 13). Repeated violations and more serious infraction sanctions include loss of privileges, work required, probation, and/or dismissal and restriction. Repeated violations and/or more serious infraction conferences will be held by the Judicial Officer or designee.

C. Sanctions

1. Dismissal and Restriction
“Dismissal and restriction” is a separation of the student from the Summer College program. Students may be dismissed for a variety of reasons. Immediate dismissal could result from the use of alcohol or drugs; theft; possession of a fake ID; violent or threatening behavior; harassment; and any other serious violation. Dismissal can also result from a series of incidents that have been documented through the progressive discipline process that indicate that the behavior of the student has not changed or improved.

Students dismissed from the Summer College program also are barred from returning to North Campus for the duration of the Summer College program. The student is required to leave campus within twenty-four hours of the dismissal sanction.

2. Probation
Probation is a final notice given to the student where any further violations of policies may result in the student’s dismissal and restriction. The student’s parent or legal guardian is notified if the student is placed on probation.

3. Formal Warning
A formal warning is an official notice to a student that his/her behavior is unacceptable. The student is advised that any further violations of policies may result in more severe disciplinary action.
4. **Verbal Warning**
A verbal warning is a documented conversation with a student to notify the student that his/her behavior is unacceptable. The student is advised that any further violations of policies may result in more severe disciplinary action.

5. **Other Sanctions**
Other sanctions may be imposed instead of or in addition to those specified above, such as restrictions upon privileges, educational service projects, restitution, or other appropriate sanctions.

Adjudication through other offices such as the Cornell University Police Department or the Ithaca Police Department may also occur in cases involving violations of the Campus Code of Conduct or local, state, or federal laws.

D. **Appeals**
Students may have the right to appeal judicial decisions resulting in a sanction of probation or dismissal and restriction. Letters must be turned into the Summer College Office, B20 Day Hall, by 8:00am the day after the initial judicial meeting. If the sanction is issued during the weekend, specific instructions will be provided regarding the delivery of the appeal letter. More information regarding this option will be provided to the student during the judicial process.

The letter of appeal shall specifically allege and factually support one or more of the following grounds: (a) there is new evidence not previously available, which would have materially affected the decision; (b) the decision is unsupported by substantial evidence (i.e., evidence that a reasonable mind might accept as adequate to support the decision); (c) there was a procedural error or irregularity, which materially affected the decision; or (d) the sanction is unsupported by the charges and/or the student’s judicial history.

Students who are appealing a decision of dismissal and restriction should be prepared to leave Summer College within twenty-four hours if the appeal is denied.

V. **QUESTIONS**
Questions on any of the aforementioned information may be addressed to the Judicial Officer, located on the first floor of North Balch Hall.