**To all New York State High School Students:**

Occasionally Summer College and New York State Regents Examination dates conflict, which is the case this year with our programs beginning in June. As in past years, we have developed accommodations for you to take your Regents exam(s) at Cornell. To put these arrangements in place for you, you must complete the form below and return it to us no later than Friday, May 8. Space will be reserved on a first-come, first-served basis. We cannot accept forms after the deadline. If you have been approved for an accommodation for your Regents exam(s) under Section 504 Plan or IDEA, your principal or director of guidance must state this below and describe the specific accommodation on an attached sheet of paper.

**Information about taking your Regents exam(s) at Cornell:**

- Regents exams will be given during the week of June 20 on the Cornell campus.
- Summer College will let your professors know when you are scheduled to take your Regents exam and that they should excuse you from class at that time. It is your responsibility to make up any missed classwork.
- To be admitted to the exam you must bring a photo ID with you. You’ll receive a Cornell ID when you arrive at Summer College that you can use to be admitted to the test. Or, you may use any other photo ID with your name on it.
- You must remember to bring any appropriate tools with you to the exam.

**Complete and sign this form:**

This is to certify that ________________ is eligible to take the following Regents exam(s):

<table>
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<tr>
<th>Exam in</th>
<th>Full Course Name</th>
<th>Date</th>
<th>Start and End Times</th>
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Parent/Guardian’s Name (please print) 

High School Regents Teacher’s Name (please print) 

E-mail Address

High School Regents Teacher’s Name (please print)

E-mail Address

High School Principal’s/Director of Guidance’s Name (please print)

E-mail Address

Date

To whom at your school should we send your Regents exam, and by when?

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**Accommodations (if applicable)—No accommodations can be given without this section completed:**

Will accommodations be needed? Yes ☐ No ☐

If yes, your principal or director of guidance must describe the specific accommodation on an attached sheet of paper.

**Please fax this form by May 8 to 607.255.6665. We cannot accept this form after the deadline.**